# Welcome to the ECAC Meeting 3/23/2023



### Introductions



Building Success for Children Ensuring Success for New York



#### **New York State Early Childhood Steering Committee Meeting**

#### March 23, 2023

10:30 am-3:30 pm Location: NYS Museum

Vision: All young children are healthy, learning, and thriving in families that are supported by a full complement of services and resources essential for successful development

Agenda Item	Торіс	Presenters	Time
Welcome & Announcements	<ul> <li>Introductions</li> <li>Leading with Race Equity Initiative</li> <li>Access to Services for New Americans with Intellectual and         Developmental Disabilities: Building Capacity Through the Ramirez June Initiative     </li> <li>ECAC May 10<sup>th</sup> and 11<sup>th</sup> Strategic Planning Retreat</li> </ul>	Patty Persell Dona Anderson Meredith Chimento	10:30 am-11:10 am
ECAC Membership	ECAC Code of Conduct	Elana Marton	11:10 am- 11:20 am
State Updates	State Agency Updates	Nora Yates Erik Sweet Bonnie Catlin Ray Pierce	11:20 am- 12:00 pm
Advocacy Update	NYS Advocacy Efforts	Jenn O'Connor	12:00 pm-12:10 pm
Barriers & Opportunities	<ul> <li>ECAC Codification: Review (3b) in <u>ECAC Law Chapter 14</u></li> <li>Feedback Form located at: <a href="https://forms.office.com/g/gFJnXK5xzn">https://forms.office.com/g/gFJnXK5xzn</a></li> </ul>	Dona Anderson	12:10 pm- 12:30 pm
ECAC Membership	<ul> <li>Role and expectations of ECAC members</li> <li>ECAC Publication Guideline discussion</li> <li><a href="https://forms.office.com/g/V0uyteRYg5">https://forms.office.com/g/V0uyteRYg5</a> or PDF form</li> </ul>	All	12:30 pm- 12:50 pm
Lunch Break (12:50 pm- 1:50 pm)			
Strategic Planning Activity	<ul><li>Individual worksheet activity</li><li>Committee worksheet exercise</li></ul>	Lisa Fasolo Frishman All	1:50 pm- 3:15 pm
Next Steps	<ul><li>Next Steps</li><li>Closing Remarks</li></ul>	All	3:15 pm- 3:30 pm

### Announcements and Updates



Building Success for Children Ensuring Success for New York

### Leading with Race Equity Initiative



#### **Registration Link:**

https://forms.office.com/Pages/ResponsePage.aspx?id=R8Q5ZuprdU Cd58uT1oec1W0mAH7CCNROpZ-2GGt25IRUQjNBTIMwUUdTU0xQWIVUVTBQNzA5WERCWiQIQCN0P Wcu

### NYS Office for New Americans Laura Gonzales Murphy







### ECAC Strategic Planning Retreat (Those who have not RSVP'ed)

- Melissa Alexander
- Fred Arcuri
- Melodie Baker
- Kate Breslin
- Kelvin Chan
- Melanie Faby
- Laura Gonzalez-Murphy
- Liz Isakson

- Mark Jasinski
- Kristen Kerr
- Lisa Mars
- Ray Pierce
- Rebecca Sanin
- Nora Yates
- Suzanne Bolling
- Lauren Moore

Elizabeth Wolkomir

https://forms.office.com/g/pMEwLbF00C



#### Code of Conduct

## Elana Marton Deputy Director and Counsel NYS Council on Children and Families



### Newly Appointed ECAC Member



Nora Yates

NYS Office of Children and Family Services

### State Updates Format Change











### NYS Office of Children and Family Services Nora Yates







# OCFS Updates for the Early Childhood Advisory Committee

March 23, 2023

March 27, 2023

#### **AGENDA**

- Governor's Child Care Availability Taskforce
- 2023 State of the State and Executive Budget
- Market Rate Survey Feedback

### Governor's Child Care Availability Taskforce



#### Governor's Child Care Availability Taskforce

- Taskforce kicked-off on March 13, 2023
- Bringing together stakeholders from across the state
- Taskforce is charged with:
  - Building on work of the 2021 final taskforce report and recommendations
  - Examining the impact of COVID-19 pandemic on child care
  - Advising the state on a phased-in rollout of universal child care
  - Making recommendations to address the child care workforce crisis
  - Assessing the impact of federal pandemic funding
  - Other areas as determined by the taskforce

https://ocfs.ny.gov/programs/childcare/availability/



### Governor Hochul 2023 SOTS and FY24 Executive Budget



#### **Increase in Child Care Slots**

OCFS is pleased to report that since July 2022, New York State has actually seen an *increase* of over 12,000 child care slots and an additional 194 new child care providers.

This speaks to the profound impact the more than \$1B in total stabilization grants, \$100M in Desert 1.0 and 2.0 grants and other investments to increase child care options have had on supporting continued success and growth for existing providers, and also for helping new providers emerge in parts of the state in greatest need.

March 13, 2023 18

### 2023 State of the State and FY24 Executive Budget

Making it easier for families to access child care assistance:

• Increase Income Eligibility to Federal Maximum: The FY 2024 Executive Budget will increase income eligibility from 300 percent of the federal poverty level (or \$83,250 for a family of four) to 85 percent of the state median income (or \$93,200 for a family of four) for families who apply to receive child care subsidies. This is the maximum income level allowed under federal funding. Under this proposal, approximately 113,000 additional children would become newly eligible for child care assistance.

Expedite Enrollment: The FY 2024 Executive Budget improves access
to child care subsidies by streamlining the application process for those
who are enrolled in Supplemental Nutrition Assistance Program (SNAP),
the Home Energy Assistance Program (HEAP), Medicaid and the
Special Supplemental Nutrition Program for Women, Infants and
Children (WIC). An estimated 83,400 children who are currently enrolled
in these programs would have an easier time receiving child care
assistance with these changes.



• Standardize Eligibility: The FY 2024 Executive Budget standardizes statewide eligibility for child care assistance. As part of standardization, the budget reduces the co-payment cap from 10 percent to one percent of family income and increases the number of allowable absences from 24 to 80 for all families. An estimated 10 percent of families in the child care program will see a reduction in child care costs because of the standardized benefits.



• Streamline Application Process: The FY 2024 Executive Budget will create a statewide electronic application, which will allow for families to pre-screen for eligibility and apply for child care assistance.

### 2023 State of the State and FY24 Executive Budget

#### Supporting the child care workforce:

• Child Care Workforce Incentives: The FY 2024 Executive Budget dedicates \$389 million in underutilized Federal funds for a Workforce Retention Grant program to provide payments to child care providers at 17,000 programs statewide. Grants can be used for payroll tax assistance, staff recruitment strategies, sign-on bonuses for new employees and other expenses related to hiring staff.



### 2023 State of the State and FY24 Executive Budget

#### Engaging the business community in new ways:

• Employer-Supported Child Care Pilot Program: The FY 2024 Executive Budget includes \$4.8 million to establish the New York State employer-supported child care pilot program. Participating employers, the State and employees will split the cost of child care. Eligible families must be between 85-100 percent of the state median income. The pilot will operate in three separate regions of the state (urban, rural and suburban).



• Business Navigator Program: The FY 2024 Executive Budget provides \$1 million to create a statewide business navigator program with the intent to assist businesses that are interested in supporting the child care needs of their employees. The Business Navigator Program will operate in each of the 10 Regional Economic Development Council regions, with \$100,000 allocated to each region. The program will also develop a statewide employer child care guidebook for interested employers.



• Employer Child Care Tax Credit: The FY 2024 Executive Budget includes a new business income tax credit for businesses that create or expand child care access for employees. The refundable credit established under this program would be available to businesses that create new child care seats or expand existing child care programs to add new child care seats. \$25 million in credits would be available for two years.



### Market Rate Survey Discussion



### Market Rate Survey (MRS) Background

- A survey of child care prices charged by providers for different:
  - Types of care
  - Areas of the state
  - Ages of children in care
  - Durations of care
- MRS data is used to set maximum CCAP payment rates
  - OCC equal access benchmark: 75<sup>th</sup> percentile
  - NYS statute for CCAP rates: 80<sup>th</sup> percentile or higher



### **Market Rate Survey Timeline**

- March 2023 Gather feedback from stakeholders:
  - ECLC/CCRRs
  - ECAC
  - Unions
  - Providers March 6 15 Survey about the MRS
  - Other Stakeholder Outreach
- April August 2023 Planning/Preparation
- September 2023 Begin data collection



### Market Rate Survey – Data collection

- Since 2003, NY has used a telephone survey approach
  - With some online surveys in 2021
  - Reason: ease of completing the survey for providers
- OCFS is considering shifting to a hybrid approach
  - Phase 1: online survey
  - Phase 2: phone and/or mail



### Market Rate Survey – Why online?

- Improve response rates
- Nearly all providers can be reached by email
- Online survey technology has improved greatly:
  - Embedded IDs so we will know which providers participate
  - All communications and surveys can be immediately available in English and Spanish
  - Can be completed on smartphone
  - Easier to customize by modality
  - Email reminders



March 27, 2023

### **Market Rate Survey – Other considerations**

- Questions are expected to be similar to prior surveys
- Additional questions on "cost" data for PCQC modeling
- Looking at possible incentives for participating
- Any other ideas for:
  - Boosting response rates?
  - Improving accuracy?
- Email feedback to Melinda.Denham@ocfs.ny.gov by April 7

### **Upcoming Stakeholder Calls**

March 28, 2023 – 2-3pm April 27, 2023- 2-3pm May 30, 2023- 2-3pm

Please submit your questions to ocfs.sm.dccsinfo@ocfs.ny.gov.

Please put "Stakeholder" in the subject line.



#### **Questions/Discussion**



### NYS Education Department Erik Sweet







### Office of Early Learning: An Update to the ECAC

Erik Sweet, Executive Director (<a href="mailto:erik.sweet@nysed.gov">erik.sweet@nysed.gov</a>)

March 23, 2023

## Office of Early Learning Update

- The OEL team is expanding, with several new Associates, Assistants, and Educational Finance Specialists joining
- Currently developing new P-3 resources and initiatives for the field
- ✓ New P-3 Quarterly and UPK Newsletters
- ✓ Sign up for our OEL webinar series! Next webinar: May 3, 2023
- Early Learning and Office of Cultural Education collaboration project around science and cultural education
- ✓ P-3 Institute in Albany on August 17, 2023. Registration starts in May

#### **UPK Newsletter and OEL Database**



#### **UPK News and FAQs**

From the New York State Education Department Office of Early Learning

Winter Edition: 2022-2023 Program Year

#### **Important Dates and Deadlines:**

- FS-10As for PreK Projects: All amendments are due to The Office of Early Learning 30 days prior to the end of the project year (May 30, 2023). Districts should contact their OEL liaison if extenuating issues arise after May 30, 2023.
- FS-10A ZOOM Webinar: March 1, 2023.
  This webinar will be recorded for future



Sign up to the Office of Early Learning database for all of the latest news, including regulatory changes, professional development opportunities, RFPs and funding, etc.



#### Subscribe

Receive updates from the Office of Early Learning!

* Email		
First Name		
Last Name		
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### Prekindergarten Data and "Fast Facts" Website



An Office of Early Learning website that includes

- ~Data on number of Prekindergarten students served, searchable by district or county
- ~Key facts supporting the importance of PreK on the lifelong outcomes of students
- ~A "Fast Facts" downloadable document that you can share with your community
- ~Links to national data on PreK

## Key UPK Deadlines

Child Counts due March 15!

Budget Amendments due by May 31

Final Reports and Final Expenditures due July 31

Applications and Proposed Budgets for the 2023-2024 School Year due September 30



#### 2022-23 State-Administered Prekindergarten (PreK) Important Dates at a Glance

	N	lar	ch:	202	3				Apı	ril 2	023	3				Ma	y 2	023					Jun	e 2	02	3				Jul	y 2	023		
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Ę	Fr	Sa
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
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Date	Required Submission	To Be Submitted By	How	Contact
By 3/15/22	Final Child Counts	Districts With:  • UPK (0409), (5870)  • SUFDPK (0545), (5875)  BOCES With:  • TPK (0400)  Agencies With:  • SUFDPK (0545)	UPK - Electronic submission through SIRS     SUFDPK - SED Monitoring Portal (MVPS) (Districts and Agencies will be notified via e-mail when MVPS is open.)     BOCES - will be provided via e-mail the child count report to complete	OEL@nysed.gov 518-474-5807
3/27/23 through 5/26/23	Weekly Verification Emails from OEL regarding student coding issues	Districts with:  • UPK (0409), (5870)  • SUFDPK (0545), (5875)  BOCES with:  • TPK (0400)  Agencies with:  • SUFDPK (0545)	Districts should work with their local Regional Information Center (RIC) to fix coding issues.     SUFDPK District and Agencies and BOCES will work with OEL staff to fix coding issues.	DataSupport@nysed .gov OEL@nysed.gov 518-474-5807
By 5/31/23	Final Budget Amendments (FS-10-A)      Updated M/WBE documents or revised M/WBE Goal Calculation Worksheet [SUFDPK (0545) and (5875) only]	Districts With:  • UPK (0409), (5870)  • SUFDPK (0545), (5875)  BOCES With:  • TPK (0400)  Agencies With:  • SUFDPK (0545)	Send one original and two copies of the FS-10A and one original and one copy, if applicable, of the revised M/WBE documents to: NYS Education Department Office of Early Learning 89 Washington Avenue, EB 510 West Albany, NY 12234	OEL@nysed.gov 518-474-5807
By 7/31/23	2022-2023 Prekindergarten Final Program Report Due     Final Expenditure Report (FS- 10F) Due     M/WBE Compliance Report (M/WBE 104-G)	Districts With:  • UPK (0409), (5870)  • SUFDPK (0545), (5875)  BOCES With:  • TPK (0400)  Agencies With:  • SUFDPK (0545)	2022-2023 Prekindergarten Final Program Report in MVPS (Districts and Agencies will be notified via email when report becomes available.)      Send one original and two copies of the FS-10F and one original and one copy, if applicable, of the revised MWBE documents to: NYS Education Department Office of Early Learning 89 Washington Avenue, EB 510 West, Albany, NY 12234	OEL@nysed.gov 518-474-5807 MWBEgrants@nyse d.gov

## Office of Early Learning Webinar Series

Our first Office of Early Learning webinar, on fiscal guidance and the FS-10A was held on March 1; this webinar and the Question/Answer will be posted on the OEL website



- The Office of Early Learning will host an FS-10 Proposed Budget Webinar for UPK/SUFDPK. On May 3, from 3:30pm-4:30pm.
- The webinar will be held via Zoom on May 3rd, 2023 from 3:30-4:30PM and will be recorded for future viewing.
- To register for the webinar please click here.

## **UPK Spotlight Opportunity**

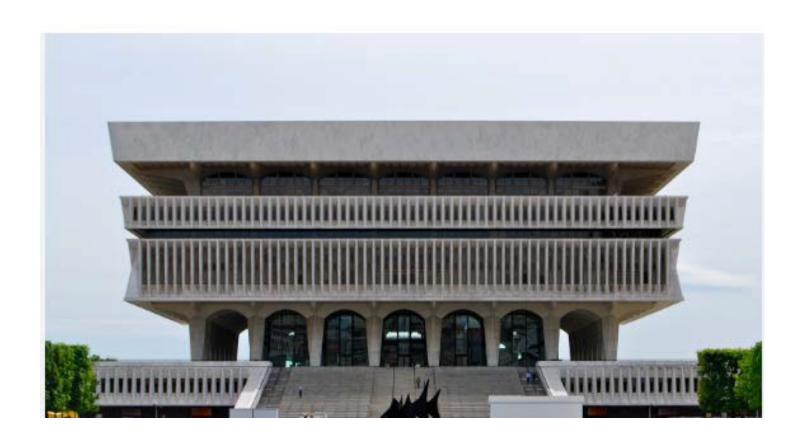
The Office of Early Learning is looking for best practices from districts, CBO, and Direct Contract Agency UPK classrooms to spotlight throughout the year.

If you are interested in sharing a success story in any of the following areas, please submit your story via email to the Office of Early Learning at <a href="OEL@nysed.gov">OEL@nysed.gov</a>.

- Learning centers
- Theme integration
- Building classroom community
- Differentiated instruction
- Kindergarten transition
- Diversity, equity, and inclusion in the UPK classroom
- Anything the district is inspired to share with the field

## P-3 Institute: Hold the Date!

- August 17, 2023 at the New York State Museum in Albany
- •Theme: The P-3 Continuum
- Registration will open in mid-May and the event will be free



#### Subscribe to **OEL News!**

NYSED's Office of Early Learning (518) 474-5807

oel@nysed.gov http://www.nysed.gov/earlylearning



# NYS Department of Health Update (DOH) Ray Pierce





# NYS Office of Mental Health (OMH) Bonnie Catlin







#### Presentation to the ECAC, March 23, 2023

# Senate One-House Resolution/Budget Bills Versus

**Assembly One-House Resolution/Budget Bills** 

#### Aid to Localities (S.4003-B)

The Senate modifies the Executive recommendation of \$7.9 billion, an increase of \$1.5 billion or 41.8 percent from SFY 2022-23 levels, as follows:

#### S.4003-B continued

#### Eliminates:

\$4.8 million for the Employer-Supported Childcare Pilot.

#### Restores:

- \$2.4 million for 2-1-1.
- \$1.9 million in additional support for the Kinship Care Program, for a total of \$2.2 million.
- \$4.5 million for Child Care Facilitated Enrollment Demonstration Projects in New York City (\$500,000), Erie County (\$500,000), and Onondaga County (\$500,000), Nassau County (\$1.5 million), and Suffolk County (\$1.5 million).
- Restores \$3.6 million for CUNY child care centers.

#### S.4003-B continued

#### Adds:

- \$35 million in additional support to increase the reimbursement rate for Child
   Welfare Financing from 62 percent to 65 percent, for a total of \$35 million.
- \$20.4 million to provide an additional 6 percent Cost of Living Adjustment (COLA) to all human service workers for a total of 8.5 percent.
- \$9.4 million in additional support for the Advantage Afterschool programs to be administered in the Office of Children and Family Services.
- \$5 million in additional support for Child Advocacy Centers, for a total of \$10.2 million.
- \$20 million to support legislative initiatives.

### S.4003-B (Child Care)

- \$623 million to expand child care eligibility up to 103 percent of the State median income level in 2023. The Senate also proposes to increase child care eligibility to 129 percent of the State median income level in 2024.
- \$500 million for the Workforce Retention Grant program, providing up to \$12,000 in salary enhancements to child care workers.
   Eligible child care workers must be employed at a childcare facility that serves families receiving subsidized child care. Employees will receive a proportional share of the \$12,000 based upon the percentage of an employer's enrolled children that are receiving subsidized child care.

#### S.4003-B (Public Health)

#### Restores:

- \$3.8 million to support School Based Health Centers.
- \$1 million to support Nurse-Family Partnership.

#### Adds:

- \$23 million to support an 11 percent Reimbursement Rate Increase for Early Intervention programs.
- \$22 million for Hunger Prevention and Nutrition Assistance Program.

#### S.4004-B (Capital Projects)

The Senate modifies the Executive recommendation of \$60.11 million, a decrease of \$33.5 million or 35.8 percent from SFY 2022-23 levels by adding \$50 million to support the construction, conversion, and rehabilitation of properties to create and expand access to child care.

PART A -- The Senate modifies the Executive proposal related to school aid to:

- Modify the prospective universal prekindergarten enrollment reporting proposal to require school districts that are eligible for universal prekindergarten aid, but that have not yet utilized such aid to provide information on the barriers in utilizing funding and requiring a three-year implementation plan.
- Modify universal prekindergarten per pupil aid to increase aid for early adopters of universal prekindergarten programs.
- Affirm building aid eligibility to school districts for universal prekindergarten.
   classrooms and require SED to release universal prekindergarten building aid guidance to all school districts.

NEW PART A-1 -- The Senate advances language to:

 Establish the Universal School Meals Program to require all schools that participate in the National School Lunch and Breakfast Program to serve breakfast and lunch at no cost to the student (amended version of S.1678).

NEW PART MM -- The Senate advances the principles of creating presumptive eligibility for child care assistance with provisions permitting recovery of assistance provided to ineligible applicants (S.4667).

The Senate supports providing child care assistance for children who are not currently eligible for State coverage and will explore new coverage options, including expanded use of the Facilitated Enrollment Program.

NEW PART UU -- The Senate advances language to retroactively enroll children in the Child Health Plus program to the first of the month when their application is submitted (S.4885).

## Assembly Education, Labor, and Family Assistance (by Agency)

State Education Department (State Operations)

 \$1 million for a Foundation Aid and Prekindergarten funding formula study to allow the State Education
 Department to recommend updates and changes to both formulas.

#### State Education Department (Aid to Localities)

- Under the Assembly proposal, State funding for school aid would total \$34.3 billion, an increase of \$70.6 million over the Executive and \$3.4 billion over SFY 2022-23.
- Changes to the Executive Budget include:
  - \$75 million for Statewide Universal Full Day Prekindergarten programs, for a total of \$200 million in new funding for Prekindergarten programs in the 2023-24 school year.
  - The Assembly proposes \$280 million to make school meals free for all public school students in New York State.

#### Office of Children and Family Services (Aid to Localities)

- The Assembly modifies Child Care Provider Wage Enhancements language to include more eligible uses such as personnel costs, rent, and facility maintenance and improvements.
- The Assembly modifies language to provide \$23 million of federal block grant funds to support Child Care Resource and Referral Agencies.
- The Assembly restores the State's child welfare reimbursement from 62 percent to 65 percent.
- The Assembly restores \$5 million for the Advantage Afterschool Program.
- The Assembly increases funding for child care within OCFS by \$16.96 million, and decreases funding in OTDA by the same amount.

#### **OCFS** continued....

The Assembly restores the following:

- \$1.9 million for Kinship Care
- \$100,000 for Kinship Navigator

### **OCFS (Article VII)**

• The Assembly modifies the Executive proposal to expand eligibility for child care assistance and allow OCFS to establish uniform priority standards for applicants of child care assistance by including language that would reduce the copayment cap from 10 percent to one percent of a family's income and increase the number of allowable absences from 24 to 80.

## Office of Temporary and Disability Assistance (Aid to Localities)

The Assembly provides \$16.96 million in TANF restorations to provide support for the following legislative initiatives that were eliminated in the Executive Budget:

- \$8.5 million for Facilitated Enrollment
- \$785,000 for Preventive Services
- \$334,000 for SUNY/CUNY Child Care

#### Department of Health (Aid to Localities)

- The Assembly provides \$61 million to increase Early Intervention rates by 11 percent.
- The Assembly provides \$1.2 million to restore funding for the Nurse-Family Partnership Program.

## Miscellaneous Health and Mental Health (Aid to Localities)

The Assembly modifies the Executive's proposal by increasing the Human Services COLA by six percent for a total of 8.5 percent. The state fiscal year cost for the additional six percent would be \$486.5 million, including:

- \$290.6 million for the Office for People with Disabilities
- \$128.4 million for the Office of Mental Health
- \$33.6 million for the Office of Addiction Services and Supports
- \$12.9 million for the State Office of the Aging
- \$20.4 million for the Office of Children and Family Services
- \$480,000 for the Office of Temporary Disability Assistance

#### **Additional Information & Analysis**

SCAA's Next Look has info on tax credits, etc.

https://scaany.org/wp-content/uploads/2023/03/Schuyler-Center-Next-Look-at-

2023-24-Budget Final.pdf?emci=8d2bd96f-50c7-ed11-a8e0-

00224832e811&emdi=5e7f80db-20c8-ed11-a8e0-

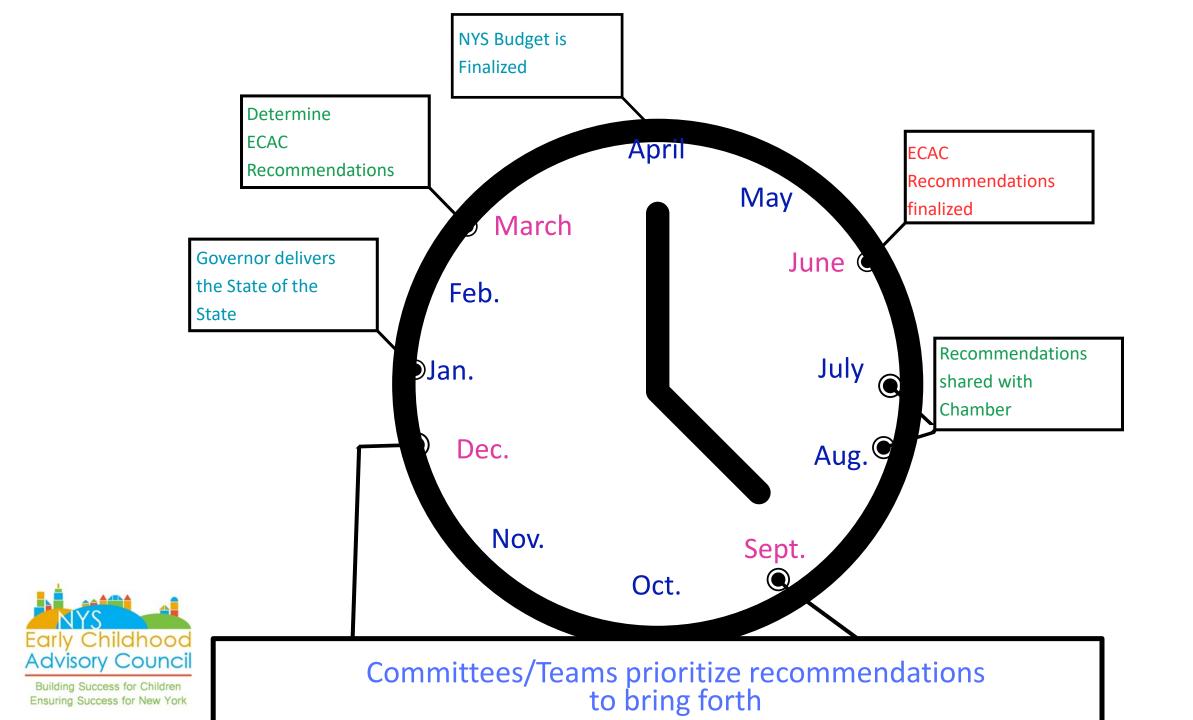
00224832e811&ceid=11769282

# Barriers and Opportunities from ECAC Law Chapter 14

- 3. The early childhood advisory council shall, in addition to any responsibilities assigned by the governor:
- (b) identify opportunities for, and barriers to, collaboration and coordination among federally funded and state funded child development, child care, and early childhood education programs and services, including collaboration and coordination among state agencies responsible for administering such programs;

Form located at: <a href="https://forms.office.com/g/gFJnXK5xzn">https://forms.office.com/g/gFJnXK5xzn</a>





## Roles and Expectations of Members



#### **ECAC** Roles

- Committee/Team Leads: Steering Committee members whose role is to guide the work, by setting priorities and creating recommendations for the entire committee/team. They work with the committee/team to set deadlines for each task on the workplan. The Committee/Team leads are responsible for collecting and sharing progress and accomplishments with the Steering Committee and the ECAC membership quarterly.
- Active Participants: Contribute to the work on a regular basis; attend and actively participate
  in committee/team meetings. May or may not be a member or nominee of the ECAC.
- Expert/Resource Person: Contribute knowledge and expertise, provide thought partnership, strategic direction and support the review of strategic plan work. Expert/resource people may be called in when their expertise is needed, therefore may not need to attend all meetings.
- CCF Staff: Provides administrative support to the committee/team by scheduling of meetings, note taking and other administrative functions. Has expertise in each of the subject areas of the committees.

### **ECAC Steering Committee Responsibilities**

- For committee co-leads: leading their specific committee, along with an assigned CCF staff member, which includes organizing logistics of the committee meetings.
- Guiding the ECAC co-chairs and leading the implementation of the Strategic Plan Goals.
- Attending quarterly Steering Committee meetings (in addition to ECAC membership meetings) and helping to create meeting agendas.
- Providing leadership and thought partnership on communications with the Governor's Office.

#### **Publication Guidelines Process**

#### Please follow these steps:

- a) The committee/team co-leads, along with their team, generate materials.
- b) The committee/team co-leads share these materials with the full committee/team to gather input.
- c) The committee/team co-leads fills out the form located here:

  <a href="http://www.nysecac.org/application/files/1916/7812/9344/ECAC\_Publication\_Guidelines\_Form.pdf">http://www.nysecac.org/application/files/1916/7812/9344/ECAC\_Publication\_Guidelines\_Form.pdf</a> which includes a cover letter, including by not limited to:
  - a) Who is the desired audience?
  - b) What is the targeted timeline for distribution of these materials?
  - c) How do these materials align and/or advance with the current strategic plan?
  - d) What are the desired outcomes of the materials?
  - e) What is the dissemination plan for these materials?
  - f) Please outline any funding that may be required in the production of these materials.



## **ECAC** Publication Form

#### DRAFT



Patricia E. Persell, Co-Chair NYS Council on Children & Families Dona Anderson, Co-Chair New York Early Childhood Professional Development Institute

#### New York State Early Childhood Advisory Council Publication Guidelines 2023

When creating any materials that include but are not limited to documents, recommendations, webinars or publications, on behalf of the New York State Early Childhood Advisory Council (ECAC) and its members, be sure to adhere to the following guidelines. These guidelines should be followed anytime the ECAC logo is used, the Co-Chair's names are used, a communication is produced for reading outside of the ECAC or for the ECAC website. All materials should align with the current ECAC strategic plan.

Once the draft is ready to be reviewed, please fill out the below form:

#### 1. Draft of Materials:

Please check off t	the below steps to	acknowledge that t	hey were completed:

	The draft of materials was created in coordination of the comm	ittee/team co-leads.
1	The draft of the materials was shared with the full committee/to	eam.
ĺ	The committee/team had a chance to provide input on the draf	t.

#### Cover Letter

This cover letter/form will be forwarded to the ECAC co-chairs for their review. Once their review is completed, the materials will be presented to the full ECAC membership.

Please fill in the below questions to serve as the cover letter for the materials.

Who is the desired audience?

What is the targeted timeline for distribution of these materials?

#### DRAFT



Patricia E. Persell, Co-Chair NYS Council on Children Dona Anderson, Co-Chair New York Early Childhood Professional Development Institute

How do these materials align and/or advance with the current strategic plan?

What are the desired outcomes of the materials?

What is the dissemination plan for these materials?

Please outline any funding that may be required in the production of these materials.

#### Approval:

Once this form and draft of the materials is received, the ECAC Co-Chairs will review, comment with notes/requested edits or approve for these to go to the ECAC members for approval. An ECAC Co-Chair will then contact the Committee/Team co-leads with their suggestions/recommendations.

The document, recommendation or publication will then be presented to the full ECAC membership, and the members will review, comment with notes/requested edits or approve for the materials to be used with the ECAC name and branding.

Press submit below to send this form back to ECAC@ccf.ny.gov. Please do not forget to

attach a copy of your draft materials to the email.

Submit

Thank you!

## Lunch (on your own)



#### ECAC Committees & Teams 2023



Committee	Co-Leads	CCF Staff
Racial Equity	Andre Eaton & Nora Yates	Kristin Weller
Family & Community Resources	Jackie Orr & Kathy Jamil	Nancy Hampton
Workforce	Abbe Kovacik & Tara Gardner	Amanda Briell
Policy	Beth Starks & Alexis Harrington	Katie Douglas
Team	Co-Leads	CCF Staff
Data	Laurie Black & Bob Frawley	Cate Bohn
Finance	Bob Frawley & Meredith Chimento	

# Strategic Planning Activity Individual Activity



# Strategic Planning Activity Committee Activity



## Next Steps & Closing Remarks

# Thank you!

